**Telco Cloud Migration Project Schedule Outline**

| **Task ID** | **Task Name** | **Duration** | **Start** | **Finish** | **Predecessors** | **Milestones/Deliverables** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | Project Initiation | 5 days | Day 1 | Day 5 | — | Project Charter approved |
| 1.1 | Kickoff Meeting | 1 day | Day 1 | Day 1 | — | Meeting minutes |
| 1.2 | Develop Project Charter | 3 days | Day 2 | Day 4 | 1.1 | Signed charter |
| 1.3 | Stakeholder Identification | 2 days | Day 3 | Day 4 | 1.1 | Stakeholder Register |
| 1.4 | Approvals and Funding | 1 day | Day 5 | Day 5 | 1.2,1.3 | Approval document |

| 2 | Planning | 15 days | Day 6 | Day 20 | 1.4 | Approved Project Plan |  
| 2.1 | Develop Project Management Plan | 5 days | Day 6 | Day 10 | 1.4 | Project Plan document |  
| 2.2 | Risk Assessment & Mitigation | 4 days | Day 11 | Day 14 | 2.1 | Risk Register |  
| 2.3 | Communication Plan | 3 days | Day 15 | Day 17 | 2.1 | Communication Plan |  
| 2.4 | Schedule & Budget Finalization | 4 days | Day 18 | Day 21 | 2.1 | Gantt chart, Budget report |

| 3 | Cloud Architecture & Design | 12 days | Day 21 | Day 32 | 2.4 | Approved Architecture Design |  
| 3.1 | Define Cloud Requirements | 4 days | Day 21 | Day 24 | 2.4 | Requirements Document |  
| 3.2 | CSP Evaluation & Selection | 4 days | Day 25 | Day 28 | 3.1 | CSP Selection Report |  
| 3.3 | Design Network & Security | 4 days | Day 29 | Day 32 | 3.2 | Architecture Diagrams |

| 4 | Migration Preparation | 14 days | Day 33 | Day 46 | 3.3 | Migration Plan Approved |  
| 4.1 | Inventory & Classify Applications | 5 days | Day 33 | Day 37 | 3.3 | Inventory report |  
| 4.2 | Setup Test & Staging Environment | 4 days | Day 38 | Day 41 | 4.1 | Test environment ready |  
| 4.3 | Develop Migration Strategy | 5 days | Day 42 | Day 46 | 4.2 | Migration Plan |

| 5 | Migration Execution | 20 days | Day 47 | Day 66 | 4.3 | Migration Complete |  
| 5.1 | Provision Cloud Environment | 4 days | Day 47 | Day 50 | 4.3 | Cloud infra ready |  
| 5.2 | Migrate Non-Critical Workloads | 6 days | Day 51 | Day 56 | 5.1 | Initial Migration Report |  
| 5.3 | Testing & Validation | 5 days | Day 57 | Day 61 | 5.2 | Test Results |  
| 5.4 | Final Migration Cutover | 5 days | Day 62 | Day 66 | 5.3 | Go-Live Signoff |

| 6 | Training & Change Management | 10 days | Day 60 | Day 69 | 5.3 | Trained Users |  
| 6.1 | Develop Training Materials | 4 days | Day 60 | Day 63 | 5.3 | Training Docs |  
| 6.2 | Conduct Training Sessions | 6 days | Day 64 | Day 69 | 6.1 | Training Completion Reports |

| 7 | Go-Live & Transition | 7 days | Day 67 | Day 73 | 5.4,6.2 | Stable Production Environment |  
| 7.1 | Monitor Go-Live Performance | 7 days | Day 67 | Day 73 | 5.4 | Monitoring Reports |  
| 7.2 | Support & Issue Resolution | 7 days | Day 67 | Day 73 | 7.1 | Support Logs |

| 8 | Project Closure | 5 days | Day 74 | Day 78 | 7.2 | Project Closure Report |  
| 8.1 | Lessons Learned | 3 days | Day 74 | Day 76 | 7.2 | Lessons Learned Document |  
| 8.2 | Final Documentation & Signoff | 2 days | Day 77 | Day 78 | 8.1 | Closure Signoff |

**Notes:**

* **Duration** is in working days (5 days/week)
* Dependencies must be respected when building the Gantt chart (e.g., Task 2 depends on Task 1 completion)
* Overlapping tasks like training & cutover can be shown in parallel where possible

**How to use for your portfolio:**

* Import this into Excel or Microsoft Project
* Create task bars showing timelines and dependencies
* Highlight milestones (Project kickoff, Architecture approval, Go-live, Project closure)
* Add resources or owners for completeness